

Nathan Ochsner, Clerk

3. The attorneys for all parties shall meet together by agreement, instigated by counsel for the plaintiff, no later than ten (10) days before the date of the trial to:

- a. discuss the possibility of settlement;
- b. stipulate to as many facts and issues as possible;
- c. examine all exhibits and documents and other tangible evidence proposed to be used at the trial;
- d. furnish opposing counsel the names and addresses of all witnesses;
- e. prepare a pretrial stipulation in accordance with this order; and
- f. complete all other matters which may expedite both the pretrial and trial of this case.

4. No later than five (5) days before the date of trial, the parties shall file with the Court a Pretrial Stipulation which shall contain:

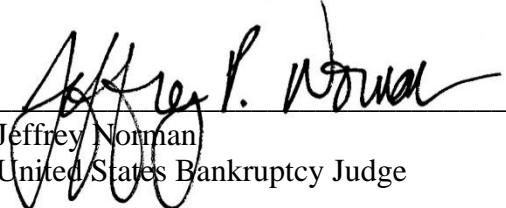
- a. the basis of jurisdiction;
- b. a concise statement of the nature of the action;
- c. a brief, general statement of each party's case or contentions;
- d. a concise statement of those facts which are admitted and will require no proof at trial, together with any reservations directed to such admissions;
- e. a concise statement of those issues of law on which there is agreement;
- f. a concise statement of those issues of fact which remain to be litigated;
- g. a concise statement of those issues of law which remain for determination by the Court;
- h. a list of all exhibits to be offered at trial with notation of all objections thereto;
- i. a list of all witnesses who may be called at the trial and those witnesses who will be called at the trial and a brief statement as to what each witness will testify to;
- j. a list of depositions to be used at trial for purposes other than potential impeachment with identification of specific pages and lines proposed to be published to the trier of facts; and
- k. the signatures of counsel for all parties.

5. No later than five (5) days before the date set for trial, each side shall file and serve on opposing counsel a trial brief or memorandum with citations of authorities and arguments in support on all disputed issues of law.

6. Should this matter settle before trial, the parties shall report the same by sending an email to Judge Norman's case manager at [mario\\_rios@txs.uscourts.gov](mailto:mario_rios@txs.uscourts.gov).

7. Failure to comply with the requirements of this order may result in dismissal of the action, default or other appropriate penalties.

SIGNED 07/21/2021

  
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Jeffrey Norman  
United States Bankruptcy Judge